**The Metropolitan Nashville Airport Authority Invites Applications For**

**Director Emergency Management**

The Metropolitan Nashville Airport Authority (MNAA) is seeking a Director Emergency Management who will be responsible for the management and administration of the Nashville International Airport’s Emergency Operations Center (EOC), Joint Information Center (JIC), and Airport Communications Centers (ACC). The Director ensures the Airport Emergency Plan (AEP) is current and that users and stakeholders are knowledgeable and well-versed in the execution of emergency plans, procedures, and regulatory requirements. The Director also leads the Airport Communications Center and is responsible for the Airport’s emergency preparedness program, developing, planning and coordinating operations in support of the program.

The Director creates, delivers or facilitates the delivery of Federal and state required training including full-scale and quarterly tabletop exercises in coordination with the Airport Security Manager. A critical role of the Director is to activate and manage the EOC, JIC, and ACC during declared emergency events or incidents on airport property. The Director ensures that ACC staff maintain required E911 telecommunicator certificates. ICS 300 and ICS 400 are required or the ability to obtain such within 12 months of hire. The Director develops and maintains training and standard operating manuals, policies, procedures and ensures compliance. The Director also prepares a number of analytical and statistical reports on operations and other activities. The Director is responsible for interviewing, hiring, coaching and mentoring staff, planning and directing work, appraising performance and resolving issues.

**Preferred Experience**

The Director Emergency Management will have a 4-year degree in emergency management, criminal justice, business administration, public administration or a related field. Must have at least 4-7 years’ experience in emergency management at the supervisory level, including law enforcement, fire services, emergency medical services and/or emergency communication centers. The Ideal Candidate will also have emergency management experience at a medium hub airport. Law enforcement and/or military operations center experience is also desired. Will possess or have the ability to obtain a State of Tennessee Class D driver’s license. The Ideal Candidate must also be certified in NIMS IS-100, IS-200, IS-700, and IS-800 or have the ability to obtain the certifications within 12 months of employment. The Ideal Candidate will have strong skills in leading, providing direction and offering opinions. Will be a strong communicator with sound writing skills with the ability to write and deliver speeches, write articles for publication and present information to top management, public groups, and governing bodies. Must be able to build and maintain effective working relationships with customers, existing and potential business partners, government leaders and staff.

**Salary & Benefits**

The starting salary range for the position is $88,955 - $121,028. An exceptional candidate may be eligible to receive a starting salary slightly above the range with approvals. In addition to the base salary, the incumbent is eligible for potential discretionary bonus, based on personal and organizational performance. MNAA provides a very attractive and robust benefit package. For instructions on how to apply, please [**click here**](https://adkexecutivesearch.com/wp-content/uploads/2023/01/Director-Emergency-Management.pdf) to see the recruitment brochure, or visit the searches tab at [www.adkexecutivesearch.com](http://www.adkexecutivesearch.com).

**Filing Deadline: March 12, 2023**