**The City of Dallas Invites Applications For**

**Director of Aviation**

The City of Dallas is seeking a Director of Aviation responsible for planning, directing and providing executive-level management for Dallas Love Field Airport (DAL), Dallas Executive Airport, and Dallas Heliport/ Vertiport. The Director is responsible for aviation operations, administration, and personnel management, ensuring the Airport’s effectiveness and efficiency. The Director plans and directs all aspects of the Department and its operations, coordinating and directing air and landside programs within budgetary allocations.

As Director of Aviation, you will work with the city manager to establish priorities, procedures and strategies to accomplish goals, meet customer needs and remain in compliance with laws, regulations and standards. You will also work with Aviation Department and City employees, Airport stakeholders, airline representatives and management to achieve goals and objectives. You will manage, direct, and coordinate CIP projects, special projects and other Airport initiatives. You will represent the City at local, state and national meetings. This position also approves personnel actions including hiring, training, evaluations and terminations. You will be responsible for the department’s operating budget, from creation to administration. You will also respond to requests from the City Manager or the City Council as requested, providing accurate responses and monthly reports as needed to keep stakeholders abreast of aviation challenges and opportunities.

**Preferred Experience**

The successful candidate for this position will have at least 10 years’ experience in aviation planning, airport management, business administration or management, or a related field and a Bachelor’s Degree in airport management or planning, aviation, business, finance, engineering or a related field. Must have knowledge of business management principles, practices and techniques, as well as thorough knowledge of the rules and regulations associated with airport operations and management, including Transportation Security Administration (TSA) and Federal Aviation Administration (FAA) rules and regulations. Must have experience in developing and administering budgets and the ability to plan, assign, train, direct and evaluate the work of others including skilled trades, administrative, and professional employees. Should have a proven track record in establishing and maintaining effective working relationships.

**Salary & Benefits**

The salary range for this position is to be negotiated with the advantageous applicant. DAL offers an attractive benefits package and will assist with relocation costs. For instructions on how to apply, please [**click here**](https://adkexecutivesearch.com/wp-content/uploads/2023/04/DAL-Director-of-Aviation.pdf) to see the recruitment brochure, or visit the searches tab at [www.adkexecutivesearch.com](http://www.adkexecutivesearch.com).

**Filing Deadline: May 28, 2023**