**The Memphis-Shelby County Airport Authority Invites Applications For**

**Vice President Operations / Chief Operating Officer**

The Memphis-Shelby County Airport Authority is seeking a Vice President Operations / Chief Operating Officer. The COO is responsible for the operational objectives of Memphis International Airport (MEM) and will ensure policies, procedures, operational and administrative controls are in place to maintain operational effectiveness and administrative efficiency. As COO, you will recommend long-range objectives and strategies for the Airport’s Operations, Maintenance, Development, Public Safety, and General Aviation functions.

The COO recommends and implements policies and procedures that support the Airport’s mission and goals and ensures that staff has clear, appropriate, and attainable performance objectives that are in alignment with the organization’s overarching goals. You will serve as a member of the Capital Program Executive Staff and work collaboratively with the President/CEO, Vice President of Finance and Administration/CFO, as well as the Authority’s General Counsel in preparing and updating budgets, the annual business plan, and long-range goals and objectives. You will ensure strategic and tactical objectives, key initiatives, and plans are developed and implemented. You will perform the duties of the President/CEO when the President /CEO is not available as assigned and represent the Authority and Airport at external meetings, events and conferences.

**Preferred Qualifications and Experience**

* Bachelor’s Degree in Business Administration or Management, Airport Management, Engineering or a related area of study.
* 10 or more years of experience in airport management.
* Professional certification from an airport industry association is preferred.
* Knowledge and experience in agenda and budget preparation, contracts, developing policies, business and strategic plan development.
* Knowledge of FAA regulations.
* Ability to inspire, lead and manage a diverse staff of professionals.
* Ability to pass a TSA required criminal history and background check in order to obtain and maintain required security clearance.

**Salary & Benefits**

The starting salary for this position is $241,764. MEM offers an attractive benefits package, including relocation assistance. An exceptional candidate has the opportunity to start above the starting salary. There is no residency requirement. For additional details on the benefits, click here.

For instructions on how to apply, please [**click here**](https://adkexecutivesearch.com/wp-content/uploads/2023/05/MEM-Vice-President-Operations_-Chief-Operating-Officer.pdf) to see the recruitment brochure, or visit the searches tab at [www.adkexecutivesearch.com](http://www.adkexecutivesearch.com).

**Filing Deadline: June 30, 2023**