**The County of Sacramento, Department of Aviation Invites**

**Applications For Airport Emergency Manager**

The County of Sacramento, Department of Airports (SCDA) is seeking an Airport Emergency Manager. The individual will plan and execute mandated as well as Airport-initiated emergency preparedness exercises. All exercises and training must be collaborated with all Airport Divisions, tenants, contracted services (law), and local/state/federal agencies as necessary. This position must also develop and maintain a relationship with the County’s Office of Emergency Services responsible for the County of Sacramento Operational Area (OA).

The Emergency Manager is primarily responsible for ensuring that the Airport Emergency Plan (AEP) is kept current and key stakeholders are well-versed in the execution of plans, procedures, and regulatory requirements.

Additionally, this Manager has responsibility for the Airport’s Department Operations Center (DOC) functionality, equipment, supplies. This Manager will plan and conduct training of Airport staff for assigned DOC positions, conduct all necessary recurrent meetings, basic emergency response training, field exercises and maintain emergency supplies and budget related to emergency preparedness.

**Minimum Qualifications**

Completion of a Bachelor’s Degree or higher from an accredited college or university. AND

Either: 1. Three years of full-time paid experience employed by the County of Sacramento performing duties comparable to Senior Airport Economic Development Specialist, Airport Operations Officer, Senior Airport Planner, Airfield Maintenance Supervisor, or Fire Battalion Chief, Aircraft Rescue and Firefighting.

Or: 2. Three years of full-time paid supervisory level experience or higher, at an airport or in the aviation industry.

Or: 3. Three years of full-time paid supervisory level experience or higher in retail property/tenant management or commercial real property leasing.

Or: 4. Three years of full-time paid supervisory level experience or higher in communications, marketing, or public relations and media. To qualify, experience in these areas must have included responsibility for policy planning and program development.

Note: Additional experience at the level of and in one of the areas listed above can be substituted for the required education on a year for year basis. (30 semester units or 45 quarter units = 1 year of experience.)

**Salary & Benefits**

The salary range for this position is $123,526 - $136,200 annually plus an additional 3.35% management incentive which would be a total of $127,664 - $140,762 and an attractive benefits package. For instructions on how to apply, please [**click here**](https://adkexecutivesearch.com/wp-content/uploads/2022/09/SMF-Airport-Emergency-Manager.pdf) to see the recruitment brochure, or visit the searches tab at [www.adkexecutivesearch.com](http://www.adkexecutivesearch.com).

**Posting closes December 7, 2022.**