



## The Phil Brito Memorial Scholarship Fund



### **BACKGROUND**

The Phil Brito award was established to recognize airport sponsors and their consultant teams for outstanding achievement in the execution of an aviation-related planning, design, or construction projects for airports located within New York State. This award is named in honor of Mr. Phil Brito, long-time manager of the Federal Aviation Administration's New York Airports District Office. During his career, Mr. Brito's tireless efforts contributed greatly to the success of aviation in New York State.

In 2017, the NYAMA Board changed the name from The Phil Brito Award to The Phil Brito Memorial Scholarship so the name truly encompasses the meaning of this recognition which is to honor Phil Brito and to ***fund aviation education in the State of New York***.

Phil began his FAA career in 1973 as a civil engineer for the Facilities and Equipment (F&E) Branch in the Airway Facilities Division. He remained in F&E, where he held positions of increasing responsibility, until 1985 when he joined the Aviation Consumer Affairs Staff as a Program Analyst. Phil began working in the Airports Division as an Airport Certification Safety Specialist in 1986. He eventually transferred to the NY ADO as the Upstate NY Section Supervisor. Most recently, Phil served as Manager of the New York Airports District Office from 1990 to 2005, during which time he had overall responsibility for the improvement and development of airports and regional airport system planning in New York State and New Jersey. Phil enjoyed his work immensely and appreciated the support, hard work and enthusiasm of the people who worked alongside him, and always thought the NY ADO Manager to be "The best job in the FAA".

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**ELIGIBILITY**

Entries must be an airport planning, design, or construction project completed in the previous calendar year.

The project must benefit an airport or airports located in New York State.

The airport and consulting firm must be current members of NYAMA, or join NYAMA at the time they submit their entry.

**ENTRY CATEGORIES**

**PLANNING PROJECT-** These projects may include master planning, airport site selection, strategic planning, business/financial planning, rates and charges development, or other airport planning work.

**CONSTRUCTION PROJECT-**These projects may include design and/or construction administration of airport-related civil or structural construction projects.

**EVALUATION CRITERIA**

A panel of judges from the New York State Department of Transportation's Aviation Bureau will evaluate the entries and select the project that NYAMA Construction categories. The entries will be judged based on the following criteria:

Project Enhances or Expands Airport's Capabilities or Services (Service type/capacity is increased, added, re-established)	20%
Creativity/Originality/Innovation in Applying FAA Standards (novel, creative use of products or design techniques)	20%
Social, Economic, and/or Sustainable Design-Planning Considerations (community asset, revenue enhancement, environmental, etc.)	20%
Complexity (multi-discipline, multi-stage, multi-agency, etc.)	10%
Exceeding Owner's Expectations (original objectives met plus additional benefits achieved)	10%
Future Value to the Aviation Planning or Engineering Professions (Project signifies proven success for addressing similar airport needs)	20%

**AWARDS**

The Phil Brito Memorial Scholarship Fund will be presented annually to both the airport sponsor and the aviation consultant at the NYAMA Fall Conference. The winning entrants will be notified no later than September first of each year.

**ENTRY FEE**

Each entry must be accompanied by an entry fee of \$325. All entry fees will be used for a student scholarship on behalf of NYAMA and its members.

**SUBMISSION REQUIREMENTS**

Completed entry applications should be submitted to the NYAMA offices by **Wednesday, August 16, 2017**. Applications should be sent to the address listed on the application. Applications should include the completed NYAMA project of the year entry form and four (4) copies of the following (with the exception of the project board):

**EXECUTIVE SUMMARY**

Executive summary shall be one (1) single-sided page.

Project title and entry category must appear at the top of the page.

Describe the problem and solution.

Airport and consultant names shall not be included in the letter. The terms "Airport" and "Consultant" shall be used.

**PROJECT DESCRIPTION**

Executive summary shall be one (1) single-sided page, maximum length.

Project title and entry category must appear at the top of the first page

Project Description may combine text, photos, graphs, etc.

Describe the Airport and its role in the state aviation system

Describe the role of the consultants participating in the project

Brief description of the merits of the project addressing each of the following:

1. Project Enhances or Expands Airport's Capabilities or Services: (Service type/capacity is increased, added, reestablished).
2. Creativity/Originality/Innovation in Applying FAA Standards:( novel, creative use of products or design techniques)
3. Social, Economic, and/or Sustainable Design-Planning Considerations: (community asset, revenue enhancement, environmental, etc.)
4. Complexity: (multi-discipline, multi-stage, multi-agency, etc.)
5. Exceeding Owner's Expectations: (original objectives met plus additional benefits achieved)
6. Future Value to the Aviation Planning or Engineering Professions (Project signifies proven success for addressing similar airport needs)

Airport and consultant names shall not be included in the Project Description. The terms "Airport" and "Consultant" shall be used.

**PHIL BRITO PROJECT OF THE YEAR  
OFFICIAL ENTRY FORM**

Furnish all information requested below for each entry. **Provide a separate entry form for each submittal.** Firm, project and client/owner's name should be typed or printed as they are to appear on the award. Please limit the project name to 45 characters. A fee of \$325 must be submitted with each entry. Make checks payable to: **New York Aviation Management Association.**

**PROJECT TYPE/LOCATION**

Project Name (limit to 45 characters): \_\_\_\_\_

Judge this entry in the following category (*check one*):

Category A Planning Project

Category B Design/Construction Project

Project Location: Airport \_\_\_\_\_ City: \_\_\_\_\_

**BUDGET AND SCHEDULE**

Completion/Use Dates: Scheduled \_\_\_\_\_ Actual \_\_\_\_\_

Category A Costs : Scheduled \_\_\_\_\_ Actual \_\_\_\_\_

Category B Costs: Scheduled \_\_\_\_\_ Actual \_\_\_\_\_

**ABOUT THE FIRM(S) SUBMITTING THE PROJECT**

Entering Firm(s):

\_\_\_\_\_

Project Manager(s):

\_\_\_\_\_

Firm Representative:

\_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State

\_\_\_\_\_ Zip \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ E-Mail

***I hereby authorize submission of this project into the NYAMA Project of the Year Award competition. I hereby grant the New York Aviation Management Association the right to display, reproduce and use, in any manner, the presentation materials submitted for this competition.***

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SEND THIS FORM WITH ALL OTHER APPLICATION DOCUMENTS TO:**

New York Aviation Management Association  
230 Washington Ave Extension, Suite 101  
Albany, NY 12203